

RESUME

MANOJ

VILLAGE MAJRI, P.O. GUBHANA
TEHSIL BADLI,
DISTT. JHAJJAR, HARYANA - 124507
EMAIL ID: manoj.2011balyan@gmail.com

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OBJECTIVE:

To work sincerely and honesty to the best of my ability and contribute to overall growth of the organization in order to Excel in the profession.

EDUCATIONAL QUALIFICATION:

- Matriculation (10th) passed from C.B.S.E.
- Intermediate (12th) passed from C.B.S.E.
- Graduation (B.Com.) passed from M.D.U.

PROFESSIONAL QUALIFICATION:

- Ten months Diploma in Financial Accounting from ZAD at Bahadurgarh, Distt. Jhajjar, Haryana.

ACHIEVED:

- Having a Heavy Driving Licence from Licensing Authority Bahadurgarh, Haryana

EXPERIENCE:

- Since Mar.2014 to till, as a Personal Driver at Gurugram, Haryana

PERSONAL STRENGTH:

- Sincerity towards works
- Hard working
- Committed to self improvement
- Pleasing personality

PERSONAL INFORMATION:

Father's name	:	Sh. Jai Bhagwan
Date of Birth	:	23 rd October, 1994
Language Known	:	Hindi & English
Religion	:	Hindu
Category	:	General
Nationality	:	Indian
Marital Status	:	Married

I hereby declare that the above mentioned information is true to best of my knowledge.

Date:

Place:

(Manoj)