**ALPESH KUMAR D. PARMAR**

Contact No. : **8141280280 , 9904099401,**

E-mail : parmaralpesh89@gmail.com

**CAREER OBJECTIVE**

I would like to seek a position where I can utilize my skills and abilities with an intention to make the company profit oriented and uplift the same in the direction of professional growth by utilizing my resourceful and innovative thoughts.

**EDUCATIONAL QUALIFICATIONS**

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| --- | --- | --- | --- | --- |
| **QUALIFICATION** | **BOARD /****UNIVERSITY** | **NAME OF INSTITUTE / DEPARTMENT** | **YEAR OF COMPLETION** | **MARKS (%)** |
| **B.COM.** | V.N.S.G.U | M K COLLEGE OF COMMERCE , BHARUCH | Oct – 2013 | 45.23% |
| **H. S. C.** | G.H.S.E.B. | Lions School, Ankleshwar | March – 2008 | 63.14% |
| **S. S. C.** | G.S.E.B | School, Ankleshwar | March – 2006 | 52.00% |

**EXPERINCE**

|  |  |
| --- | --- |
| http://bellthebull.com/wp-content/uploads/2011/01/godrej.png**Burjorji Nagar Plot No. 3,****Village Kanerao,****Tal- Valia,****Dist :- Bharuch** | * As a Finance Assistant
* Date of Appointment **September 2016** to till date.
* Supply/Service Bill Booking in SAP using T-Code MIRO.
* Preparation of Vat Assessment & Return as per the required format.
* Verification & Issuance of C-Forms and F-Forms.
* Assisting in submission of replies to the assessment notices issued by the Sales Tax Department.
* Preparation of working for VAT refund process
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| **Suyog Elements India pvt Ltd****GIDC, Palej**  | * As a Office Assistant
* From: **March 2015 to August 2016.**
* Data Entry, filing, Tally 9.0 and Official routine work etc.

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| **Laksh Venture Pvt Ltd****GIDC , Ankleshwar** | * As a Office Assistant.
* From: **March 2014 to February 2015.**
* Data Entry, Filing & Challan.
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**OTHER KNOWLEDGE**

* Good exposure of Microsoft Excel and Word.
* Fair Knowledge of Tally 9.0

**LANGUAGES KNOWN**

* English
* Gujarati
* Hindi

**PERSONAL PROFILE**

**NAME :** **ALPESHKUMAR D. PARMAR**

**DATE OF BIRTH :** 22-09-1989

**SEX :** Male

**MARITAL STATUS :** Single

**NATIONALITY :** Indian

**ADRESS** **:** 45, Gokul Nagar Society.

 **:** At. Andada, Ta- Ankleshwar, Dist- Bharuch

**SALARY**

**CURRENT SALARY :** Rs.1,80,000 p.a

**EXPECTED SALARY :** As per negotiation.

**DECLARATION**

#### I, Alpesh Parmar hereby declare that all the information given above is correct to the best of my knowledge.

####

**You’re truly, Date:**

 **Place: Ankleshwar**

**Alpesh d parmar**