

# SHACHI SHAH

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“Striving for Organizational, Professional and Personal Excellence”

An enterprising and ambitious CA Inter. Having excelled in academia, seek a challenging and responsible position in an organization that will utilize and enhance my skills and knowledge. All I can commit is dedication, hard work and quality.

## Key Skills:

- Committed towards work
- Flexible and adaptable
- Team Player

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## Professional Synopsis

- Previously associated with **M/s MAYANK SHAH & ASSOCIATES Chartered Accountants**, a partnership firm of practicing Chartered Accountants based in Ahmedabad, Gujarat as an Audit Assistant for 3 years from 03-March-2012 to 20-april-2015 and have assisted as well as executed various Audit assignments, Statutory Compliances and Certification matters.
- Well versed in modules like Auditing, Financial Management, Taxation, and Accounting.
- Have gained hands-on exposure across various sectors including **Statutory Audit, Indirect Taxation, Compliance with provisions of Companies Act, 1956 as well as Companies Act, 2013, etc.**

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## Educational Credentials

- I.C.A.I.
  - **C.A. IPCC** - November 2011 55%(385/700)
  - **C.A. CPT** - August 2009 55%(110/200)
- GUJARAT UNIVERSITY
  - **B.Com** - April 2011 60%

- **M.Com-** - April 2017 64.%

➤ **GUJARAT SECONDARY & HIGHER ECONDARY EDUCATION BOARD**

- **HSC** - March 2008 83%
- **SSC** - March 2006 87.%

**Key Tasks Handled across Assignments**

➤ **Statutory Audits:**

- Managed and executed Limited review and yearly audit of **Bodal Chemicals Limited** a listed company engaged in the business of manufacturer and supplier of Dye & Dye Intermediaries **Key Deliverables included auditing of Accounts Receivables, Account Payables, Other Foreign Payments, overall auditing and assurance service resulting in preparation of audit report.**
- Managed and executed Limited review and yearly audit of **Freshrop Fruits Limited** a listed company leading and consistent supplier of grapes and pomegranates from India to supermarkets in Europe **Key Deliverables included auditing of Accounts Receivables, Account Payables, Other Foreign Payments, overall auditing and assurance service resulting in preparation of audit report.**
- Managed and executed Limited review and yearly audit of **Tirupati Foam Limited** a listed company leading position of P U Foam market **Key Deliverables included overall auditing and assurance service resulting in preparation of audit report and audit of Consolidated Financial Statements according to statutory requirements.**
- Managed and executed Limited review and yearly audit of **Chartered Capital Investments Limited**, SEBI registered Merchant Banker. **Key Deliverables included preparation of yearly Accounts i.e. Balance Sheet, Profit & Loss, Cashflow statement disclosure, Other Reports and overall auditing and assurance service resulting in preparation of audit report according to statutory requirements.**
- Managed and executed yearly audit of **Riverside Education & Foundation**. **Key Deliverables included verification of School fees, Transportation Charges and overall auditing and assurance service resulting in preparation of audit report.**
- Managed and executed yearly audit of various **HOTELS**. **Key Deliverables included preparation of yearly Accounts i.e. Balance Sheet, Profit & Loss, Other Reports and overall auditing and assurance service resulting in preparation of audit report.**

➤ **STOCK AUDIT:**

- Handled & prepared Stock audit report of **Volga Ceramic Pvt. Ltd, Morbi** company engaged in Manufacturing of ceramic products.

➤ **INCOME TAX:**

- Prepared and filled income tax returns (Current and Deferred) of various entities including Listed Co., Pvt. Ltd co., Partnership Firm, and Individuals.
- Prepared Rectification correspondence in reply of intimations received under section 143(1) of the Income Tax Act, 1961 and same have been filled with the appropriate authority.
- Prepared correspondence for various scrutiny notice of income tax department like wise notice u/s 133, 143(3), 154, 156 etc.
- Prepared TDS Returns of various entities as well as the payment calculation of TDS.

➤ **SERVICE TAX:**

- Prepared and filed Service Tax Returns of various entities as well as the payment calculation of Service Tax.

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### Hobbies/Interests

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- Computing : Good with technology
- Socializing with Friends : Team Player (Rather than loner)
- Roaming : To love nature

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### Personal Details

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- Date of Birth : 22<sup>nd</sup> Sept. 1991
- Nationality : Indian
- Marital Status : Single
- Languages Known : Hindi, English, Gujarati
- Father's Name : Nikhilkumar K. Shah
- Mailing Address : A/004, Surdeep Appt., Opp: Dharnidhar Derasar, Nr: Yogeshwarnagar, Vasna, Ahmedabad-380007
- Tel. (Res.) : +91-79-26620111
- References : Available upon request